

Dear Registered Nurse:

The Department of Public Health in conjunction with the Department of Human Resources has launched a continuous reassignment posting process for Class 2320 Registered Nurse. This continuous posting process will also include specialty training programs.

To afford Permanent Civil Service Registered Nurses the opportunity to receive consideration for reassignment within DPH, you can now go online and submit a reassignment form at www.dphhumanresources.org.

Online Process:

- Apply online at www.dphhumanresources.org
- Indicate the Specialty Area of Interest
- Expect Confirmation of Receipt Within 24 hours

Consistent with the RN SEIU Local 1021 MOU, paragraph 509, "Registered Nurses requesting reassignment to another position must meet the qualifications for the position and the criteria for selection."

Your interest will be considered active for a period of one (1) year starting from the date of reassignment interest email submission. Should you amend your request, during that period, your interest will remain active for the remainder of the year, based on the date of your **initial** reassignment interest email submission.

We thank you for your interest and we look forward to your engagement as we plan our future together.

Sincerely,
DPH Human Resources Team

For Information on posted vacancies by location, please contact the following:

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| • Central Office and Community Health | (415) 554-2587 |
| • Laguna Honda Hospital | (415) 759-3388 |
| • Zuckerberg San Francisco General Hospital | (415)206-5528 |