



RN REASSIGNMENT Process

Step 1

Go to website for Vacancies by Location, Description of Specialty Areas, Contact Information and the Reassignment Form.

Step 2

Download, Complete and Submit the Reassignment Form selecting your Reassignment Interest Specialty Areas. (Application will be on file for one year from submission)

Step 3

HR Operations will review, reconcile and match the applicant's selected Interested Specialty Area with the current vacancies identifying viable Reassignment opportunities.

Step 4

HR Operations will determine the eligibility of the Reassignment Applicants to make sure they are eligible to reassign. (PCS Appointment, Passed Probation and actively working as an RN)

Step 5

HR Operations will provide access to the Applicant's Reassignment Application to the hiring Manager, who will vet the applicant, ensuring they meet the minimum and/or desired qualifications for the vacancies.

Step 6

Hiring Manager will interview Reassignment Applicants who meet the MQs along with current eligibility list employees who have submitted a Notice of Interest.

Step 7

Hiring Manager will consider and chose to hire from that group.

For Information on Reassignment Process or Vacancies call:

Central Admin HR Office: (415) 554-2587
LHH HR Office: (415) 759-3388
ZSFG HR Office: (415) 206-5528